

## JOB DESCRIPTION

## AUDITOR

**Position Title:** Auditor

**Location:** Hybrid (Delhi, Mumbai, Chennai, Kolkata, Bangalore) with Domestic and Global Travel for Audits

**Employment Type:** Full-Time

**Salary Package:** INR 35,000 per Month (INR 4.2 Lakh per Annum), plus Travel Reimbursements / Arrangements for Audits & Client Site Visits

### About the Company:

Quality Asia Certifications is a NABCB Accredited ISO Certification Body dedicated to ethical certification services with complete audit and compliance integrity.

### Job Overview:

We are looking for a qualified and dynamic Auditor to conduct management system audits across a range of ISO standards. The role involves ensuring adherence to client and regulatory requirements, traveling for onsite audits, and following the company's procedure for competence development and qualification.

### Key Responsibilities:

- **Audit Execution:**  
Conduct Management System Audits as per requirements of applicable ISO standards, including but not limited to ISO 9001, 14001, 45001, 50001, 22000, 27001, 13485, 26000, ISO 17021, and ISO 19011.
- **Compliance Adherence:**  
Follow company procedures for competence development, training, and auditor qualification.
- **Client Interaction:**  
Communicate with clients during audit engagements to ensure understanding, clarity, and compliance with audit requirements.

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### **Qualifications:**

- **Education:**
  - B.Tech / B.Pharma or any other technical discipline graduation, and MBA in Operations / Related Subjects
  - Lead Auditor in the applicable ISO standard (company will arrange this certification if not already certified).
- **Experience:**

Candidates must have completed a B.Tech, followed by 2-4 years of professional work experience in a Technical Role, and then an MBA in Operations or a related field.

### **Skills:**

- Strong understanding of ISO management systems and standards.
- Excellent organizational, communication, and problem-solving skills.
- Willingness to travel domestically and globally for audits.

### **Benefits:**

- Competitive salary.
- Travel arrangements and reimbursements for audits and client site visits.
- Professional development opportunities in a supportive work environment.

### **Application Procedure:**

Interested applicants are invited to apply through the designated Google Form link <https://forms.gle/c8BpKR8pVn7W5o8h9>